

COMPETITOR STEP-BY-STEP GUIDE

- 1) Team Up! All competitors must meet the individual eligibility requirements of NNALSA Moot Court Rules Section 4 which include being a candidate for a J.D. degree, and membership of NNALSA and a local NALSA chapter. Students without a local chapter may still compete with additional requirements. Teams must also meet the requirements of Moot Court Rules Section 5.
- 2) Visit the Website. Teams may register for the 26th Annual NNALSA Moot Court by visiting the ASU NNALSA Moot Court website at http://law.asu.edu/nnalsamootcourt.
- 3) Submit Online Registration Form. Each Team must submit the online registration form. This step requires students to submit competitor and team coach information. Teams also need to upload required letter from their local NALSA chapter. See Moot Court Rules 4.2 - 4.3.
- 4) Pay Online \$250 Team Registration Fee. Each team must pay the \$250 registration fee. On the website, each team can submit payments with a credit or debit card.

Deadline for Team Registration and \$250 Fee is December 15, 2017

- 5) **Receive Team Number.** When a team completes the Registration Form and Pays the \$250 fee, the team will receive its assigned number within 1-2 business days. Teams assigned an even number will write a brief on behalf of the Appellants/Petitioners. Teams assigned an odd number will write a brief on behalf of the Appellees/Respondents.
- 6) Have Questions? Competitors may submit substantive inquiries regarding the rules and problem by emailing <u>nnalsa.vicepresident@gmail.com</u>. All inquiries and responses will be posted to the Moot Court websites. The deadline for submissions is February 22, 2018.
- 7) Verify Payment of Membership Dues. Each competitor must upload documents to the website that verify that (1) the competitor's local chapter has paid its dues, (2) the competitor has paid NNALSA Individual Membership dues, and (3) the competitor has paid local chapter individual membership dues. Documents may include email receipt of payment and/or letter from local chapter. See Moot Court Rule 4.2.

Deadline to verify payment of membership dues is January 8, 2018

8) Submit Team Briefs. Each team must submit its brief online in a PDF format. See Moot Court Rules Section 8. A team may not revise its brief after submission to the competition.

Deadline for Team Brief submission is January 8, 2018

9) Prep for Oral Arguments! Teams may prepare their oral arguments and receive substantive stylistic critiques and assistance only after they file their briefs. See Moot Court Rules Section 9.

SEE YOU IN PHOENIX & GOOD LUCK!